



PLANNING AND DEVELOPMENT ACT 2000 (AS AMENDED)

Request for Section 57 Declaration

The above Act provides that any works which would affect the character of a protected structure, or a proposed protected structure will require planning permission, even where these works would normally be exempt under Section 4 of the 2000 Act (As amended). As an owner or occupier of a protected structure, you are entitled under the above Act to request the City Council to issue a declaration as to the type of works which may or may not be permitted in your structure.

In order to issue this declaration, the following information is required:

1. Applicant's Details

Name of Applicant:	
Address:	
Correspondence address (if different from above):	
Telephone / Mobile Number:	
Legal interest in the site (e.g. owner or occupier):	
If rented, state Name & Address of Owner:	

2. Protected Structure Details

Protected Structure Number:	
Name of Protected Structure:	
Address of Protected Structure:	
Eircode of Protected Structure:	
Existing use (residential/commercial etc):	

This application should be accompanied by a site location map to the scale of 1:1000, clearly identifying the structure and boundaries to which the application refers (the structure to be outlined in red, overall land holding in blue).

I wish to apply for a Section 57 Declaration from Galway City Council.

Signed: _____

Date: _____

It should be noted that the City Council is normally obliged to issue this declaration within **twelve weeks** of the request being made and that you will be contacted within this period to arrange an appointment for a suitably qualified person to carry out a detailed survey of the internal and external features of the structure.

Please return the completed form for the attention of the Architectural Conservation Officer, Planning Department at planning@galwaycity.ie or Planning Department, Galway City Council, City Hall, College Road, Galway.