

List of Questions to aid completion of your application:

LOCAL ENHANCEMENT PROGRAMME – Current Funding Funded by the Department of Rural and Community Development

NOTE: Closing Date is Friday, 31st January 2025 at 4pm.



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development

Ár dTodhchaí
Tuaithe
Our Rural
Future



Comhairle Cathrach
na Gaillimhe
Galway City Council



ALL APPLICATIONS ARE TO BE MADE ONLINE TO:

www.galwaycity.ie/lepcurrent

By 4pm on Friday 31st January 2025.

**CLOSING DATE WILL BE STRICTLY
ADHERED TO.**

Department of Rural and Community Development Local Enhancement Programme 2025 Current Funding

The Department of Rural and Community Development (“the Department”) has allocated current funding of €1 million to support groups/organisations across Ireland.

This is a reserved fund under the Local Enhancement Programme 2025 . The application process is being administered by Galway City Local Community Development Committee (LCDC) in the Galway City administrative area.

Community Groups/Organisations are eligible to apply, once they meet the LCDC’s qualifying criteria.

It envisaged that this funding would, in general, be allocated in a relatively equal manner across Community Groups/Organisations that submit valid applications.

[View Guidelines](#)

Applications must be submitted by 4.00pm on 31st January 2025

Terms and Conditions

- The €1million funding under the Local Enhancement Programme will support Community groups/organisations particularly in disadvantaged areas, to support their non-pay running costs for example energy costs/bills (electricity costs, refuse charges, heating charges), rental/lease costs, insurance bills.
- This is a **current** funding scheme. The scheme does not provide funding for capital works, equipment etc. this can be applied for under the capital allocation of the funding.
- The information supplied by the applicant Community Group/Organisation must be accurate and complete.
- Inaccurate or incomplete information may lead to disqualification and/or the repayment of any grant made.
- All information provided in respect of the application for a grant will be held electronically. The Department reserves the right to publish a list of all grants awarded on its website.
- The Freedom of Information Act applies to all records held by the Department and Local Authorities, including applications received and any additional correspondence related to the application.
- The application must be signed by the Chairperson, Secretary or Treasurer of the organisation making the application.

- It is the responsibility of each organisation to ensure that it has proper procedures and policies in place including appropriate insurance where relevant.
- Evidence of expenditure, receipts /invoices must be retained and provided to Galway City LCDC, the Department of Rural and Community Development, Galway City Council or any agent acting on their behalf if requested.
- Grant monies must be expended and drawn down from Galway City LCDC by 31st December 2025.
- The Department of Rural and Community Development's, Galway LCDC, Galway City Council contribution must be publicly acknowledged in all materials associated with the purpose of the grant.
- Generally, no third party or intermediary applications will be considered.
- Late applications will not be considered.
- To ensure appropriate monitoring and governance, the Department is stating that only operating/running costs related to this period are eligible - **1st June 2024 to 30th May 2025**
- Breaches of the terms and conditions of the grants scheme may result in sanctions including disbarment from future grant applications.
- Please ensure the application form is completed in full. Incomplete applications will not be considered for funding.
- In order to process your application, it may be necessary for Galway City Council to collect personal data from you. Such information will be processed in line with Galway City Councils privacy statement which is available to view www.galwaycity.ie/privacy-policy.
- **The maximum grant any group will receive if successful is €500.**

Please confirm *

Please choose **only one** of the following:

- I have read, understood and accept the above Terms and Conditions

Section 1 - Your Organisation

Name of Group / Organisation *

Address *

Eircode * *Locate Eircode at: finder.eircode.ie*

Contact name *

Role in Group/Organisation *

Telephone number *

Email Address *

Website

Alternative Contact name *

Alternative Telephone number *

Alternative Email Address *

Charitable Status Number (if applicable):

Tax Reference Number (if applicable):

Tax Clearance Access Number (if applicable):

Successful applications for funding under this programme will only be paid to the applicant organisation's Bank Account. Please ensure that your group / organisation have a group bank account set up as these details will have to be supplied to Galway City Council if your group is successful.

Section 2 - Description of Activities

Please provide a description of your Organisation/Group including information on the number of members, the organisational structure of your group, your group's aims, whether there is any criteria for membership, the main focus of the activities of your group, etc. *

Section 3 - Project Details

What will the funding be used for? *

Amount being applied for, Maximum amount is €500 : *

Is this amount the partial or total cost of the purchase of non-pay running cost(s) where support is being applied for: *

Billing Period Dates: *

Please include supporting documentation outlined below for your project. **You must submit 3 bills relating to operating/running costs for all aspects of current expenditure for which you are seeking funding.**

Please state how your group/organisation proposes to publicly acknowledge the Department of Rural and Community Development, Galway City Council and Galway City LCDC * Note: Depending on the amount being applied for, this could be as simple as including an acknowledgement on notices/signs, or in any newsletters that are being produced locally.

Section 4 - Declaration

- We confirm that the information given on this form is accurate and correct to the best of our knowledge.
- We confirm we have read and fully understand the Terms and Conditions of the 'Local Enhancement Programme 2025'.
- We confirm that we have read the Application Guidelines for the 'Local Enhancement Programme 2025' prior to completing this form.
- We confirm that this grant application is submitted in acceptance of and in compliance with the Terms and Conditions.
- We confirm that only operating/running costs related to 1st June 2024 to 30th May 2025
- We confirm that the applicant group/organisation is tax compliant (if tax registered) & has a group bank account.
- We confirm that we will submit vouched expenditure in the way of marked paid and signed receipts/invoices for all works, purchases and services undertaken in the project along with bank statements as proof of payment.
- We confirm that we have submitted 3 bills relating to operating/ running costs for all aspects of current expenditure we are seeking funding for, as per T+Cs.

Please choose **only one** of the following:

- Click to confirm

This application requires 2 signatures on the declaration form ([attached for download](#)). One being the person who **is completing** the application and the other to be either the chairperson, treasurer or secretary. Please upload this document at the end of the application under the declaration section