



**Planning & Development Acts 2000 (as amended).
Planning & Development Regulations 2001 (as amended).
Application Form for Certificate of Exemption
from the provisions of Section 96 of the Planning Development Act, 2000 (as amended)
Part 6 of the Affordable Housing Act 2021.**

1. Name of Applicant(s) _____

Company details (if applicable where registered under the Companies Act 1963 to 1999)

2. Name of Director(s) Title: _____

3. Director(s) Address: _____

4. Name of Agent: _____

5. Agents Address: _____

Tel. No. _____ Email: _____

6. Number of Dwelling Units proposed: _____

7. Site Area (in metric/hectares): _____

8. Location of Proposed Development: _____

9. Description of Proposed Development: _____

10. Applicants interest in lands in the immediate vicinity (i.e. within 400m) of the site:

11. Any interest that any person with whom the applicant is acting in consort has, or had at any time during the said period, in any land in the said immediate vicinity, of which the applicant has knowledge:

Signature of Applicant: _____ Date: _____

Note: This application must be accompanied by:

- (a) Copy of Ordnance Survey map- Scale 1:1000 in built up areas and 1:2500 in all other areas showing the following:
- The proposed development site outlined in red
 - If the area outlined in red contains parcels of land that have different owners and/or where different people or companies have an interest, the separate parcels of land should be outlined in green and labelled A,B,C etc.
- (b) A statutory Declaration Form (see below) giving the information required under Section 97(5) of Planning Act, 2000 (as amended)
- (c) A copy of land registry entries of the proposed development land, showing the history of ownership both current and during the preceding five years, including documentation proving ownership, such as a copy of the deeds of sale.

All to be lodged with the Planning Office Galway City Council, City Hall, College Road, Galway.

STATUTORY DECLARATION

Under

Section 97(5) of The Planning & Development Act, 2000 (as amended)

&

Section 49 (a & b) of the Planning & Development Regulations, 2001 (as amended)

Note: All persons must sign and date the form and the words that do not apply must be struck out.

I/We declare that **I/We have/ have not** (delete as appropriate), or any person with whom **I/We** are acting in concert, been granted a Certificate under Section 97 of the Planning & Development Act, 2000 (as amended), within the period of 5 years prior to the date of making this application and which at the time of the application remains in force, on land in respect of which the Certificate is Being sought or land in its immediate vicinity, {save that of any development carried out, or permission granted, before November 1, 2001, which may be disregarded}

I/We declare that **I/We have/have not**, or any person with whom **I/We** are acting in concert, carried out, or have/have not been granted permission to carry out, a development consisting of the provision of 4 or fewer houses or of housing on land of 0.1 hectares or less, within the period of 5 years prior to the date of making this application for a Certificate of Exemption, on land in respect of which the Certificate is being sought or land in its immediate vicinity, {save that of any development carried out, or permission granted, before November 1, 2001, which may be disregarded}.

I/We declare that the information provided by me/ us on this form and the attached documentation is accurate to the best of **my/our** knowledge and **my/our ability** to obtain. **I/We** the undersigned further declare that **I/we am/are not** aware of any facts or circumstance that would constitute grounds, under the terms of the Planning & Development Act, 2000, (as amended) for the refusal by Galway City Council to grant a Certificate. **I/We** make this declaration pursuant to the provisions of the Statutory Declaration Act, 1938.

Signature of Applicant: _____ Date: _____

Declared before me by: _____ Date: _____

Date: _____
Peace Commissioner/Commissioner of Oaths

- The Planning & Development Act states that land which is more than 400 metres from a particular piece of other land shall not be considered to be in the vicinity of the other land.

Your attention is drawn to Section 97 (17) of the Planning & Development Act, 2000,(as amended) which provides that a person who knowingly or recklessly makes a statutory declaration or provides information or documentation that is false or misleading in a material respect or who fails in any way to comply with the requirements of Section 97(12) and to Section 97(18) which provides that any person who forges, alters a Certificate or have in their possession a forged or altered certificate shall be guilty of an offence and shall be liable on summary conviction to a fine up to €1,905.00 or to imprisonment for a term of up to 6 months or to both. And on conviction on indictment to a fine of up to €634,869.00 or imprisonment for a term of up to 5 years, or both.

This Act further provides that a person who is convicted on indictment of an offence under Section 97 (17) or (18), may also, in addition, be liable to have the equivalent of any gain which has accrued to that person by reason of the grant of a certificate on foot of the statutory declaration forfeited.

RETURN COMPLETED FORMS TO: -

**PLANNING DEPARTMENT,
GALWAY CITY COUNCIL,
CITY HALL,
COLLEGE ROAD,
GALWAY,
H91 X4K8.**

**Ph: 091 - 536599
Email: planning@galwaycity.ie**

**ADDITIONAL CONTACT DETAILS
TO BE COMPLETED BY ALL APPLICANTS
ADDITIONAL CONTACT INFORMATION NOT TO BE MADE AVAILABLE WITH APPLICATION**

Please note:

- The applicant's address **must** be submitted on this page.
- If the applicant/agent wishes to submit additional contact information, this may be included here.
- This page will not be published as part of the planning file.

1. Applicant

Name (Required):

Telephone No.:

Address (Required):

Email Address:

Fax No:

2. Person / Agent acting on behalf of the Applicant (if any):

Name:

Telephone No.:

Address:

Email Address:

Fax No.

Should all correspondence be sent to the above address? *(please tick appropriate box)*
*(Please note that if the answer is **No**, all correspondence will be sent to the Applicant's address)*

Yes

No

3. Person responsible for preparation of Drawings & Plans:

Name:

Telephone No.:

Address:

Email Address:

Fax No:

4. Owner (required where applicant is not the owner):

Name:

Telephone No:

Address (Required):

Email Address:

Fax No:

