

## List of Questions to aid completion of your application:

### Community Recognition Fund 2024 Funded by the Department of Rural and Community Development

**NOTE: Closing Date is Friday, 29<sup>th</sup> November 2024 at 4pm.**



Rialtas  
na hÉireann  
Government  
of Ireland

Tionscadal Éireann  
Project Ireland  
2040

Ar dTodhchaí  
Tuaithe  
Our Rural  
Future



Comhairle Cathrach  
na Gaillimhe  
Galway City Council



**ALL APPLICATIONS ARE TO BE MADE ONLINE TO:**

**<https://www.galwaycity.ie/crf>**

**By 4pm on Friday 29<sup>th</sup> November 2024.**

**CLOSING DATE WILL BE STRICTLY  
ADHERED TO.**

## **SECTION 1 – YOUR ORGANISATION**

- Is the proposed project located on the East Side of Galway City? (See map of Galway City Local Electoral Areas [here](#), link to download map ).
- Name of Group / Organisation
- Address
- Eircode
- Contact name
- Role in Group/Organisation
- Telephone number
- Email Address
- Website
- Alternative Contact name
- Alternative Telephone number
- Alternative Email Address
- Charitable Status Number (if applicable)
- Tax Reference Number (if applicable)
- Tax Clearance Access Number (if applicable)

## **SECTION 2 – PROJECT BACKGROUND & GENERAL INFORMATION**

- Please input exact location (X-Y co-ordinates) of where the proposed project will be based. (See guidance on how to find X-Y co-ordinates, [link to guidance doc here](#)).
- Please outline the gaps in community facilities/infrastructure that you feel could be addressed by this funding?
- Please provide details of any community consultation undertaken to understand the need for this project?
- Please give a brief overview of the project you are proposing?
- Which of the following Local Economic and Community Plan (LECP) High Level Goals is your project most closely aligned to?
- Select one or more of the LECP goals below
  - High Level Goal 1: a world class creative city region
  - High Level Goal 2: an innovative city
  - High Level Goal 3: an equal and inclusive city
  - High Level Goal 4: a sustainable and resilient city
  - High Level Goal 5: a city that promotes health and wellbeing
- Has planning permission been granted for this project? Planning permission, if required, must be granted prior to application.

- If YES, please provide planning reference number below:

Please note: If the project involves works on buildings or lands that are not owned by the recipient, a minimum five-year lease must be in place from the date of final payment of grant aid

- Is the proposed work on public lands?
- Is this part of a phased development and/or linked with (or funded by) other schemes operated by Government Departments or the Local Authority?
- Please provide the estimated completion date of the works or project?

### Part 3 Funding

- Please provide an indicative cost for the project
- Is the project relating to the purchase of equipment for local clubs, festivals, community events and organisations e.g. music, arts or sports equipment?
- Please confirm that Capital Costs make up the entirety of the indicative cost - no operational or running costs are eligible
- Please provide details of funding requested in below table, an outline view of the project is acceptable at this point

**The minimum level of funding for an individual project is €50,000 with a maximum of €300,000 applying.**

	Description e.g. plumbing, electrical works, roof works, lighting, equipment etc	Cost (€)
A	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
B	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
C	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
D	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

- Please offer a thorough explanation of how the costs were calculated, including all relevant details.
- Does your group already have funds in place to support this project or part support this project?

- Please state where you will source any shortfall of funding if applicable?

Source	Amount €
<b>Total</b>	

- Have public monies previously been allocated to this project?

#### **Part 4 : Procurement & Supporting Documentation**

- Please note, public procurement guidelines, including Circular 05/2023 must be adhered to and if successful, groups will be asked to provide evidence of adherence to same prior to funding drawdown. Where procurement has already taken place, please use this section to upload relevant documentation. At this stage, one quotation will suffice for the purposes of ascertaining the potential cost of the project.
- Please use this section to upload any further evidence you wish to present, in particular, quotations for proposed works and other relevant information
- Please provide any other information that you consider relevant to this application.

#### **Part 5: Declaration & Authenticated Signature**

- I declare that the information given on this form is accurate and correct.
- I confirm that I have read the Terms & Conditions of the Community Recognition Fund prior to completing this form.
- I confirm that this grant application is submitted in acceptance of and compliance with the Terms and Conditions.
- I confirm that the applicant group/organisation is tax compliant (if tax registered).
- I confirm that I am authorised to apply for this funding on behalf of my group.